Cochise County

Public Programs...Personal Service
www.cochise.az.gov

Deputy Director of Emergency Management

Anticipated Salary: $57,400 - $70,000 annually dependent upon qualifications plus a comprehensive benefits package to include membership in the Arizona State Retirement System

Closing Date: Monday, May 10, 2021 at 5:00 pm MST

Introduction to Cochise County: Founded in 1881, Cochise County is located in the southeastern corner of Arizona and is 6,219 square miles with a 2010 census population of 131,346. The mile-high city of Bisbee is the county seat where our residents enjoy some of the best weather in the nation and a high quality of life! Cochise County offers our employees a comprehensive benefits package to include membership in the Arizona State Retirement System.

NATURE OF WORK: Under limited supervision of the Director of Emergency Management, assists with developing, administering, and maintaining the emergency management program for Cochise County in accordance with ARS § 26-308. Interfaces with Federal, State, and local agencies and organizations to identify and coordinate emergency services, resources, and response. Performs other related duties as assigned.

TYPICAL DUTIES: In cooperation with the Director, plans, directs, and coordinates civil preparedness and disaster relief resources; prepares emergency services and management plans for County departments/elected offices and local agencies; acts as intergovernmental liaison; staffs an emergency operations center; responds to and investigates hazardous materials incidents; coordinates hazardous materials cleanup, relief, and mitigation actions; assists response agencies with resource management and sourcing of requests; conducts in-depth investigatory functions in the context of emergency planning and response; trains personnel in the operation of the emergency services system; coordinates public safety committee actions; prepares requests for federal and state financial assistance; identifies emergency management grant opportunities and related Homeland Security funding; assists with the preparation of State and Federal grant applications, administers grants, prepares grant reports and deliverables.

MINIMUM QUALIFICATIONS: A Bachelor's Degree in Emergency Management, Public Administration, Management, Public Safety, Criminal Justice or a related field from a regionally accredited institution of higher learning recognized by the US Department of Education; three (3) years of emergency management or public safety experience; must possess and maintain a valid Arizona Driver's License and the ability to be covered by county insurance; must possess the ability to be authorized and maintain access to FOUO or sensitive information forums.

An equivalent combination of education and/or experience from which comparable knowledge, skills and abilities have been achieved may be considered.

PREFERRED QUALIFICATIONS: Preference may be given to individuals with HAZMAT Technician certification or experience; proven track record of successful grant writing and grant administration.

For more information and to apply, go to our employment opportunities page on the Cochise County website at
https://www.governmentjobs.com/careers/cochise

Cochise County is an Equal Opportunity Employer