



ASSOCIATION OF CONTINUITY PROFESSIONALS

# Central Arizona Chapter Meeting Minutes

May 2, 2019 9:00AM- 11:00AM

AGENDA	ATTENDEES
<ol style="list-style-type: none"> <li>1. Call to Order..... President</li> <li>2. Welcome/Announcements..... President</li> <li>3. Program ..... Speaker</li> <li>4. Wrap Up ..... Board</li> <li>5. Meeting Close ..... Board</li> </ol>	<p><b>BOARD MEMBERS:</b>  President* – Ed Simko  Secretary* – Jill Titzer  Information Director – Grainne McClorey-Mitchell  Membership – Joanne Storbeck  Web Resources Director – Monique Hafler  Program Director – Liz Brainard</p> <p>*Executive Committee</p> <p>Absent:  President Elect – <b>Open</b>  Past President – Cheri Umlauf  Treasurer* – Susan Czarnowski  Public Relations Director – Keith Berthiaume</p>



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DISCUSSION THREADS	
Call to Order	<ul style="list-style-type: none"> <li>Graine opened the Webinar 8:45 AM</li> <li>Ed opened meeting at</li> </ul>
50/50 Raffle	<ul style="list-style-type: none"> <li>MEETING WEBINAR NO 50/50</li> <li>\$1 for 1</li> <li>\$5 for 7</li> <li>\$10 for 15</li> <li>\$20 for 35</li> </ul>
Local Sponsors	<ul style="list-style-type: none"> <li>Fusion Risk Management</li> <li>BC in the Cloud</li> </ul>
Get Connected	<ul style="list-style-type: none"> <li>National's site               <ul style="list-style-type: none"> <li><a href="http://www.acp-international.com">www.acp-international.com</a></li> <li>Has a lot of good information and webinars</li> </ul> </li> <li>AZ's site               <ul style="list-style-type: none"> <li><a href="http://chapters.acp-international.com/centralarizona">http://chapters.acp-international.com/centralarizona</a></li> </ul> </li> <li>LinkedIn               <ul style="list-style-type: none"> <li>Arizona ACP Chapter</li> </ul> </li> <li>Continuity Counts newsletter</li> <li>Arizona Chapter Email address               <ul style="list-style-type: none"> <li><a href="mailto:Arizona@acp-chapters.com">Arizona@acp-chapters.com</a></li> </ul> </li> </ul>
Meeting Host	<ul style="list-style-type: none"> <li>Webinar Host: Fusion Risk Management, Graine Mitchell</li> <li>Total Webinar Participants 23</li> </ul>
Board Updates	<ul style="list-style-type: none"> <li>NO UPDATES GIVEN IN WEBINAR</li> <li>President* – Ed Simko</li> <li>Secretary* – Jill Titzer</li> <li>Treasurer* – Susan Czarnowski</li> </ul>



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	<ul style="list-style-type: none"> <li>• Information Director – Grainne McClorey-Mitchell</li> <li>• Membership – Joanne Storbeck</li> <li>• President Elect – <b>Open</b> <ul style="list-style-type: none"> <li>○ If interested let the BOD know via email or talk with a board member</li> </ul> </li> <li>• Program Director – Liz Brainard</li> <li>• Public Relations Director – Keith Berthiaume-</li> <li>• Web Resources Director – Monique Hafler</li> <li>• Past President – Cheri Umlauf</li> </ul> <p>*Executive Committee</p>
Member recognition	<ul style="list-style-type: none"> <li>• NOT DISCUSSED DURING WEBINAR</li> <li>• Achievements/ Recognitions/Certifications, etc.-</li> <li>• Discussion Topics, Member Concerns</li> </ul>
Today's Event	<p><b><u>Speaker:</u> Jarrod Daniel, ONSOLVE</b></p> <p><b><u>Topic:</u> Leveraging Mass Notifications Solutions- Best Practices</b></p> <p>Jarrod Daniel is an Enterprise Account Executive for OnSolve. OnSolve is an Emergency Notification Software company providing cloud-based emergency and collaboration tools.</p> <p>For the past 7 years, Jarrod has been helping companies of all sizes and in every industry streamline and improve their business continuity and communication processes across the enterprise.</p> <p>He is involved in all aspects of implementation, training, rollout and account management for many of the largest companies in the world.</p> <p>Jarrod will share lessons learned and what you need to look for to ensure your notification system is 'crisis ready'. He will provide valuable information about the science and mechanics of these types of collaborative communication tools and best practices for organizations to communicate during times of crisis.</p> <p><b><u>Questions/Comments:</u></b></p> <ul style="list-style-type: none"> <li>• Metrics- is there an acceptable level of participation? 80% would be operating at full strength, understand the message and tool.</li> </ul>



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- What is the cadence timing for testing? 4 times a year at the beginning for knowledge sharing. Then 2-3 times a year. Do not test over the December holidays or during school year breaks.
- Data management options? How often should tool be updated? Daily via API to capture new employees and remove employees that have left the company.
- Best practices on notification for internal systems down? Suggested to always send out via platform. Email and text. Also use IVR so that employees could call in and get info.
- Share presentation? Yes

**Contact info:**

Jarrod.daniel@onsolve.com

949-275-4119



acp\_onsolve\_presentation (002).pdf

Next Meeting

Date: **6/6/2019**

Location: Paychex

Speaker: Chris Riccardi, Children's Hospital Orange, California

Topic: 15 til 50

\*No meeting in July



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DISCUSSION THREADS					
Program Outlook	5/2/2019	Online – Webinar Format	WEBINAR	Jarrold Daniel (ONSOLVE)	Leveraging mass Notification Solutions - Best Practices
	6/6/2019	Paychex	16404 N Black Canyon Hwy Suite 140, Phoenix, AZ 85053	Chris Riccardi - Children's Hospital Orange California	15 til 50
	7/4/2019	NO MEETING	NO MEETING IN JULY		
	8/1/2019	CAP	23636 N 7th St. Phoenix, AZ 85024	John Luce - Paychex	Requested (will be DR exercise related)
Events	<ul style="list-style-type: none"> <li>Gartner Security &amp; Risk Management Summit 2019 -- June 17 - 20, 2019; National Harbor, MD. More information here.</li> <li>DRJ conference, October 2019</li> </ul>				
Wrap Up	<ul style="list-style-type: none"> <li><b>50/50 Winner: N/A</b></li> <li>Discussion topics/ Member concerns?               <ul style="list-style-type: none"> <li>Feedback on webinar?</li> <li>Format in general? Option to attend if you can't get away for a full meeting.</li> <li>Would the members like ot see more?                   <ul style="list-style-type: none"> <li>Yes several members thought this was good.</li> </ul> </li> </ul> </li> </ul>				



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- And would like to see maybe once a quarter.

Meeting adjourned at 9:45 AM