



# North Texas ACP

ACP ASSOCIATION OF CONTINGENCY PLANNERS - Providing a powerful network for the advancement of the industry and the development of business continuity professionals.

VOLUME 2, ISSUE 6

JUNE 2011

## Quote of the Month

“The only thing harder than planning for an emergency is explaining why you didn't”  
*Unknown.*”



## President's Comments...

Beginning this month, third satellite location has been added for our monthly meetings. We now have locations in Richardson, Fort Worth, and Grand Prairie. These locations have been added to minimize your out-of-office time, while still allowing you to be with other people during the meeting.

But, after several months into our trial period, attendance at the satellite locations have been very limited. If you are interested in using one of the satellite locations, I encourage you to make it a priority for June and July. Unless participation at the satellite locations increase, we will discontinue the program.

Thank you for the strong support on posting jobs with North Texas ACP. There have been new job openings posted every month in 2011!

Plan to join us at the Boy Scouts location in Irving (or, one of the three satellite locations) on Tuesday, June 7.

--*Mike*

# North Texas Chapter Meetings

SATELLITE MEETING  
LOCATIONS RENEWED!

## Satellite Location

**Information:** Chapter members looking for a more convenient meeting location have three options available: Richardson, Fort Worth and Grand Prairie. The addresses for each location are below.

**Members who wish to use either location MUST reserve space through [Michael Carver](#) no later than noon on the Monday before the Chapter Meeting.**

**Richardson:**  
707 E. Arapaho  
Richardson, TX 75081

**Fort Worth:**  
3100 W. 7th Street,  
Suite 120  
Ft. Worth, TX 76107

**Grand Prairie:**  
3001 Red Hawk Drive,  
Grand Prairie, TX,  
75052-7634

## UPCOMING MEETING

**Date:** June 7, 2011

**Subject:** Overview of DRII

**Speakers:** Traci O Neal

**Affiliation:** DRII – Disaster Recovery International

**Location:** Boy Scouts of America National Office

**Time:** 12:00 NOON - 2:00 PM CST

### Agenda:

- Welcome
- President's Comments
- New Certifications and Jobs
- Job Opportunities
- Volunteer Opportunities
- Company Spotlight: Phyllis Brown - ABSG

**Presentation topic:** Overview of DRI International

## 2011 Chapter Officers

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## Meeting Schedule and Locations for 2011

### Date

June 7th  
July 12th  
August 2nd  
September 13th  
October 4th  
November 1st  
December 6th

### Location

Boy Scouts of America  
Boy Scouts of America  
TBD  
Boy Scouts of America  
TBD  
Boy Scouts of America  
TBA (Holiday Luncheon)

# Job Postings

## 1. IT Continuity Transition Consultant - HP

For more information or to apply, please go to [jobs.hp.com](http://jobs.hp.com) and search for job 582255. Location is any major metropolitan area in the US.

### JOB DESCRIPTION

Lead successful Transition of IT and business continuity service delivery for new HP outsourcing clients, managing to scope and timeline in support of overall Transition PM, and in collaboration with other tower peers.

Based upon Transition approach being used, Assesses or Implements IT and Business Continuity Program for client based upon BCRS service delivery standards. Successfully hands off to ongoing delivery personnel who will manage the continuity program.

As initial BC/DR customer contact, establishes strong working relationship with client and manages expectations.

### RESPONSIBILITIES

- Successfully deliver continuity Transitions. This entails providing quality deliverables, client satisfaction, meeting the defined timelines, managing to scope and within the projected costs.
- Understand IT and Business Continuity contract requirements in light of larger outsourcing deal. Manages scope or drives change requests as appropriate.
- Completes thorough Assessment of existing client IT Continuity Plans and Solutions, if adopting "as is". Otherwise works with technical resources to develop new Continuity plans and procedures for revised production and/or recovery solutions. Develops surrounding Declaration, Activation and other processes so that they integrate into ITIL-based outsourcing delivery model.
- Supports practice development initiatives with procedure, product and services enhancements, including contribution to HP's Intellectual Property.
- Maintain and develop knowledge on new processes and technologies within the business continuity profession.
- Shapes and influences client attitudes to outcomes and key benefits for both the client and HP. Primarily customer focal point is global or regional continuity and/or IT disaster recovery manager.

### SKILLS

- Minimum of 5 years experience in IT and Business Continuity planning and program management.
- Conceptual skills: able to perform in-depth analysis, recognizes problems, opportunities or underlying patterns and relationships. Is able to analyse requirements and translate them into priorities and action plans.
- Previous experience managing multiple projects simultaneously. Strong organizational and project management skills. Experience in overseeing sub-contractors and/or multi-person teams.
- The ability to confidently present to external customers and internally at HP. Experience in working with LoB managers, CxO's, and Risk Management.
- Impeccable verbal and written communication skills with the ability to listen and understand client needs.
- Certified Business Continuity Professional designation through DRI International or BCI.
- Strong sales, interpersonal & customer relationship skills.
- Strong leadership skills, resourcefulness and initiative.
- Team player: ability and willingness to motivate and support other team and peer consultants.

- Broad technology familiarity (HP-UX, OpenVMS, NT, O/S, networking, high availability, disaster tolerant and disaster recovery concepts)

## 2. Business Continuity Consultant - HP

For more information or to apply, please go to [jobs.hp.com](http://jobs.hp.com) and search for job 572265.

Location is any major metropolitan area in the US.

### JOB DESCRIPTION

As a continuity consultant, you will assist in the qualification and sale of consulting, and lead delivery of consulting projects. This may include business continuity workshops, risk assessments, business impact analysis, business continuity strategy development, business continuity planning, business continuity program development, etc. You will work with sales teams and clients to understand and assess their requirements, and then propose, help sell and deliver customized solutions.

We deliver these services for customers whether they choose to in-source or outsource their continuity solution. Our customer range from medium-sized business to Fortune 50 accounts.

### MAJOR RESPONSIBILITIES

- successfully deliver business continuity consulting engagements. This entails providing quality deliverables, client satisfaction, meeting the defined timelines, managing to scope and within the projected costs. Responsible for personal revenue and engagement margins.
- Understand customer requirements and needs, and creatively apply our Business Continuity capabilities to address those requirements. Interact with clients in interviewing and gathering data to ensure proper scoping, proposals, and recommendations for consulting services.
- Work with other HP team members to ensure client satisfaction.
- Participate with management in reviewing client engagement status for business management purposes.
- Maintain and develop knowledge on new processes, trends, standards and technologies within the business continuity community.

### QUALIFICATIONS

- Minimum of 5 years experience in continuity consulting delivery and sales support.
- Conceptual skills: able to perform in-depth analysis, recognizes problems, opportunities or underlying patterns and relationships. Is able to analyze requirements and translate them into priorities and action plans.
- Strong organizational and project management skills.
- Strong verbal and written communication skills with the ability to listen and understand client needs.
- Certified Business Continuity Professional designation through DRI International or BCI.
- Strong leadership skills, resourcefulness and initiative.
- Team player: ability and willingness to motivate and support other team and peer consultants.
- Broad/high level technology familiarity as it relates to recovery (HP-UX, OpenVMS, NT, O/S, networking, high availability, disaster tolerant and disaster recovery concepts)

### North Texas ACP Members

Just as a reminder, if changes to your profile are required you may review current information and post updates by logging into [www.acp-international.com](http://www.acp-international.com) and clicking on the “Members” tab, then choosing “Profile Update” from the list of options at the top of the page.

*Chapter officers do not have access to post changes to your personal information, any updates must be posted by the member.*

### ACP - Who We Are:

**ACP** has over 2,500 active members in 42 chapters across the United States, and has become a unifying force for practitioners in the rapidly evolving field of business continuity. ACP has achieved this through a network of local chapters and strategic alliances with industry leaders, providing members direct access to information and resources that enhance professional development.

**North Texas Chapter** serves as a forum for business professionals working in the areas of business continuity, business resumption, contingency planning, disaster recovery and other related emergency recovery functions. The North Texas Chapter represents the Dallas/Ft. Worth Metroplex and surrounding areas.

### Meetings:

For information on where and when the ACP North Texas Chapter meets each month, go to our Meeting Page at <http://northtx.acp-international.com/Meetings.htm>.

### Membership Benefits:

While guests are always welcome, becoming a member of ACP provides unique benefits, including:

- The ability to network with peers from a variety of industries in the public and private sector
- Receive discounts on conferences, products, services, and training
- Certification credits for attending meetings and educational forums. Share knowledge with and gain insight from a network of industry practitioners
- Expand skill sets through an extensive knowledge base of resources
- Attend other chapters' meetings across the US without paying a guest charge
- Earn professional education credits for membership and meeting attendance
- Advance your career through increased visibility and leadership opportunities
- Active members qualify to run for chapter offices, serve on committees, and qualify to run for national offices.

**Membership is open to those interested in the field of business continuity, emergency management, risk management and other similar disciplines.**

For additional information, or to become a member visit the ACP National Website at [http://www.acp-international.com/memship\\_fags.asp](http://www.acp-international.com/memship_fags.asp). We look forward to hearing from you soon!

Looking for a specific topic of interest? How about a venue of interest to DR/BC?

We are always looking for speakers and places of interest to tour for our group. If you have suggestions or comments, please drop Phyllis a note at 469.365.7127 [phyllis.brown@absg.com](mailto:phyllis.brown@absg.com)