



North Texas

THE ASSOCIATION OF CONTINGENCY PLANNERS

MISSION

To provide a powerful network for the advancement of the industry and the development of our business continuity professionals.

ACP



President's Comments

Can you feel it??? Try again; it is the warmth of the sunshine on your face.

Since spring has attempted to elude us once again, it is so nice to finally have some consistent warm weather in North Texas. But what does warm spring weather bring to us?

Thunderstorms, large hail, damaging winds, tornadoes, and lightning strikes all over the Metroplex, courtesy of Mother Nature. Are you prepared personally and professionally?

To prepare you professionally last month, we had a FANTASTIC meeting of the minds, your minds. This was an informational sharing meeting covering the BIA from the beginning (development) to the end (delivery) and everything in-between. Fantastic does not even properly describe the excitement everyone was feeling at the end. Learning from each other is what our group does best.

To continue to prepare you professionally, this month our speakers will be presenting RSA Archer's software for

Business Continuity Management. If you are currently in the market for BC software or want to see how this works, this is the meeting for you. I am looking forward to learning about all the different modules and how they interact. I also want to see the differences between LDRPS and Archer. Again, learning from each other, for each other is what we do. This month's presentation is by RSA Security Service. It also includes lunch; however you must respond to the Survey Monkey survey to ensure

your meal reservation. If you did not pre-register or did not get the link, email [Carol DeLatte](mailto:Carol.DeLatte@nortextexas.com) (Director of Membership).

Speaking of Membership, Carol just sent out our annual membership survey. As a leadership team we are looking for ways to improve our chapter. Please fill it out and return to Carol to be entered in a drawing for a Visa gift card. Thank you Carol!

I look forward to seeing all of you in May. Have a great month and continue to stay safe and secure in our topsy-turvy weather.

Susan

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NORTH TEXAS ACP CHAPTER MEETINGS

Meetings are held the first Tuesday of every month from 12:00 noon to 2:30 pm. The location varies, so check the Chapter Newsletter or Web Site for location information.

Next Meeting

Date ----- Tuesday, May 6, 2014

Time ----- 12:00 Noon

Location ---- Boy Scouts of America
1325 W. Walnut Hill Lane
Irving, TX 75015

[Link to Map](#)

Food ----- Will be provided by RSA Archer, but only if you've signed up at:

<https://www.surveymonkey.com/s/7WTJB2H>

Parking----- Park in the back or north side of the building and use that entrance.

The guard at the front entrance is not familiar with NTACP and will not be able to direct you to the meeting location.

Meeting Agenda

Topic	Speaker
Welcome	Susan Guinn
Old Business	Susan Guinn
Career Corner: Leveraging recruiters	Wayne Lynch
Program: RSA Archer BCM Software	RSA

Meeting Schedule and Locations for 2014

Schedule and location are subject to change!

May 6.....	Boy Scouts of America
June 3.....	Field Trip
July1	Boy Scouts of America
August 5	Location TBD
September 9	Boy Scouts of America
October 7.....	Location TBD
November 4.....	Location TBD
December 2.....	Holiday Luncheon

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Chapter

Recognitions

Join us in offering a big Texas welcome to our new chapter members:

Robert Harrison

Mark Pousard



Be sure to offer your congratulations to our chapter members who recently earned a certification:

Claudia Tatum is now Certified in Homeland Security 1 (CHS-1)



North Texas ACP Meeting Highlights

April 2014

Our **Featured Program** was a lively roundtable discussion on Business Impact Analysis; from the preparation to the roll out. This successful round table was made possible by the input and interaction from everyone who attended. Thank you!

Your feedback is important to us! Please take a few minutes to complete the North Texas ACP Chapter Survey that was sent by Carol DeLatte last week. Your responses will be used to help shape future programs and field trips. If you didn't receive a survey please contact Carol at carol.6323@gmail.com.



Association of Contingency Planners

Association of Contingency Planners
North Texas Chapter

<http://northtx.acp-international.com/>

Welcome To Career Corner

This column is devoted to our members from the perspective of the employee. We focus on:

- Your job classification:
 - Unemployed / in Pre-Employment
 - Under employed
 - Miserably employed
 - Gainfully and happily employed
- Jobs, which companies are hiring and how you can land the opportunity of a lifetime
- Career Development/ Empowerment
- Do's and Don'ts of Social Networking in a job search
- How broad you can go in your search to obtain an opportunity
- What internal HR is looking for
- How to effectively use head hunters
- How to assist the community and be recognized as a leader

Please send any ideas or suggestions for topics to be included in the Career Corner to Donti Twine.



Seven Mistakes that Make Your Professional Resume – and You – Look Old

By Amanda Augustine

Are your job applications saying the wrong thing about you?

Resumes, like many other marketing materials, have an expiration date. As technology changes and the job-search process becomes more [mobile](#), it's important to reevaluate and edit your resume periodically. Your resume is a reflection of you – and you don't want recruiters thinking you're outdated because your document is. Here's how to know if your resume needs an update.

It's become too long

An [eye-tracking study](#) by TheLadders found that the average recruiter spends only [six seconds](#) reviewing a resume before deciding if it's worth a closer inspection. Maximize your exposure by limiting your resume to one page if you're new to

the workforce or two pages if you're a seasoned professional. Remember, your resume should always highlight the skills, experience, and accomplishments that are most relevant to your job goals.

You want employers to call home

In this mobile age, it's more important than ever to be accessible whenever a recruiter wants to contact you. As a result, I recommend that you list your cell phone number, rather than your home phone number, on your resume. Not only will you be able to maintain contact during your (and the recruiter's) workday, but you'll also have control over the voicemail, who picks up the phone and when.

You haven't included the URL to your professional profile

According to a Jobvite survey, [93 percent](#) of recruiters are likely to look at a job candidate's social profile. Include the URLs to your online professional profiles so recruiters don't have to guess or mistake you for someone else. Make sure your online profiles and resume tell the same story so you don't send mixed messages to the recruiter.

Your resume has an objective instead of a professional summary

Objective statements describe *your* needs, rather than how you'll meet the needs of an employer. Use the space to sell your job candidacy by giving the reader your [elevator pitch](#). In three to five sentences, explain what you're best at, most interested in, and how you can provide value to a prospective employer. In a resume, this is called your professional summary.

Your resume is weighed down by too many bullets or dense blocks of text (or both)

If you have six seconds to catch a recruiter's eye, you need to make them count. Avoid dense blocks of text or long bulleted lists. The key is to format the information in a way that makes it easy to scan

quickly to recognize your job goals and relevant qualifications and achievements.

You've included too much of the past

Employers are especially interested in your most recent experience and how that ties back to their open position's requirements. If you're an [entry-level professional](#), it's time to take out any references to your high school career. Instead, focus on highlighting your education, relevant internships and the leadership skills you've developed during college. If you're further along in your career, limit your resume to include the most recent 15 years of experience in reverse-chronological order and remove the dates from any degrees, certifications or awards that fall outside that 15-year window.

You're still putting "references upon request"

Employers are well aware that you'll provide them with [references](#), should they ask for them during the interview process. There's no reason to waste this valuable space on your resume by stating the obvious. Remember, you only have two pages' worth of resume real estate to work with – save it for the information that is most compelling.

Reference

Augustine, Amanda (2014, February 25). <http://info.theladders.com/your-job-search/outdated-resume-mistakes>

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Did You Know?

The Buckingham Palace has over 600 rooms

The Eifel Tower has 2,500,000 rivets

The Great Wall of China is approximately 3,995 miles long

There are seven points on the Statue of Liberty's crown

There are over 10 million bricks in the Empire State Building

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Important Links

[Association of Contingency Planners](#)

[Association of Contingency Planners, North Texas Chapter Web Site](#)

